

**By-Laws
Of
The Skiatook Roundup Club, Inc.
And
Skiatook Youth Group**

Article I.: Name

The name of this organization shall be the Skiatook Roundup Club, Incorporated of the City of Skiatook, Oklahoma.

Article II: Purpose

The purpose of this organization shall be to promote the growth and betterment of the environment and the youth of Skiatook. This organization shall be nonprofit.

Article III: Membership and Voting Requirements

Section 1: Single Membership

Shall be open to all interested parties and shall consist of anyone as an individual 18yrs of age or older. All parties under 18yrs of age must purchase a Family Membership.

Section 2: Family Membership

A Family Membership shall consist of any two individuals over the age of 18yrs of age, and any immediate family member until the age of 21yrs old.

Section 3: Voting

All members 18yrs of age or older shall be allowed to vote on all questions brought before the members.

Section 4: Resignations

Any member who chooses not to renew their membership may resign in good standing at anytime.

Section 5: Removal and Bad Standings

A member may be removed from a membership or placed in bad standing for failure to comply with the bylaws, standing rules, and policies of the organization by a two-thirds vote of the board of directors after fifteen (15) days notice in writing stating the cause for such action. An opportunity for a hearing before the board shall be given. When placing a member in bad standing, the board shall specify the length of time the member shall remain in bad standing before being restored to good standing. A member in bad standing must fulfill all obligations of membership but shall forfeit all privileges including the right to vote and hold an office.

Article IV: Dues

Section 1: Amount

Annual dues shall be \$25.00 for a single membership and \$40.00 for a family membership.

Section 2: Payable

Membership dues become payable January 1st until October 1st of the current year. Gate code will be given to members once membership is paid in January of current year.

Section 3: Refunds

No refunds on dues will be made.

Article V: Officers

The officers of this organization shall consist of President, Vice President, Secretary, Treasurer, Arena Director, Youth Playday Director, and Pageant Director.

Section 1: Election

Officers shall be elected at the regular November meeting for a term of one year or until their successors are elected. Newly elected officers shall assume their duties on January 1st of the following year. All officers shall pay membership due by first meeting of current year to remain in office.

Section 2: Duties

A. President

The President shall be the executive officer of this organization, shall preside at all meetings of this organization, and shall preside over all committees. The president shall sign with the secretary on all contracts and obligations authorized by the Board of Directors and the members as a whole.

B. Vice President

The Vice President shall assist the President and assume the duties of the President in his/hers absence. He/She shall become the President in case of a vacancy.

C. Secretary

The Secretary shall keep the minutes of all regular and board meetings. He or she shall keep a correct list of the names and addresses of all members and shall maintain a file of essential records. The Secretary shall be responsible for notifying the appropriate members of a Board of Directors meeting.

D. Treasurer

The Treasurer shall be responsible for the funds of this organization and shall collect and record all dues and shall make payments and approved by the members or upon order of the officers. He/She shall present financial statements at all regular meetings of this organization and upon request of the officers. The treasurer shall present to the officers an audited financial report within 30 days of the first of the fiscal year.

E. Arena Director

The Arena Director shall be responsible for the upkeep of the arena. He/She may appoint an assistant.

F. Youth Playday Director

The youth Playday Director shall be responsible for the organization of all playdays and playday awards. He/She may appoint an assistant.

G. Pageant Director

Shall be appointed position by the officers and Board of Directors and shall be reappointed every year. He/She should carry a voting privilege the same as an elected officer and board of directors.

H: Vacancies

Vacancies among officers, with exception of the President, shall be filled for the remainder of the term by appointment of the officers.

Article VI: Meetings

Section 1: Regular Meetings

Regular meetings shall be held the third Thursday of each month, unless a conflict in the date should arise.

Section 2: November Meeting

Shall be held the third Thursday of November as a regular meeting, unless the conflict of interest shall arise.

Section 4: Eligibility

- A. To be eligible to vote in the November election you must be 18yrs of age or older and a member in good standings by April 1st of current year prior to the officer elections.
- B. All members in good standings 18yrs of age or older and a member by March 1st shall be eligible to hold office.

Article VII: Board of Directors

- A. The Board of Directors shall consist of the following voting members: the Executive Committee and seven members at large.
- B. Members at large shall be elected at the regular November meeting and serve for three years.
- C. To remain in office as a Board of Director membership dues must be paid by first meeting of current year.

Section 1: Duties

- A. The control and executive power of the Skiatook Roundup Club shall be vested in a Board of Directors. The Board of Directors shall have general charge and control of the affairs, funds, and property of the club. Any proposed sales of assets or incurring of any debt shall be approved by the Board of Directors. All Board of Directors shall be given notice in advance of any meeting in which the sale of assets or the incurring of any debt will be discussed and voted upon. The Board of Directors shall be responsible for seeing that the bylaws and standing rules and policies are consistent and up to date with the club's program and their decision on question of their interpretation shall be final.
- B. Any member of the Board of Directors who shall be absent from three (3) consecutive meetings shall be deemed to have resigned from the board, unless just cause can be shown for their absences. A vote of the Board shall determine just cause.

Section 2: Meetings

A: Meeting of the Board of Directors who shall be called as deemed necessary by the Executive Committee.

B: Any member in good standing shall have the right to present any grievance, in writing, to any member of the Executive Committee and the grievance shall be discussed at the next board meeting, but that member shall not have the right to vote.

Section 3: Vacancies

Vacancies of the Board of Directors shall be filled by the Board of Directors and the Executive Committee. They shall serve until the expiration of the original term.

Article VIII: Executive Committee

A. There shall be an Executive Committee composed of the president, vice president, secretary, treasurer, arena director, youth playday director, and pageant director.

B. No member of the Executive Committee may also be an officer of any other roundup club. This later to take effect as of January 1, 1995.

C. An officer or board of director my not hold dual seats within the Skiatook Roundup Club.

Article IX: Parliamentary Authority

Roberts Rules of Order Newly Revised shall be parliamentary authority of all matters of procedure not specifically covered in these bylaws or by specific rules of procedure adopted by this organization.

Article X: Standing Rules

A: The standing rules have the same force and effect as the bylaws and shall be binding to all members.

B: The standing rules must be reviewed every year in January and changed to meet the standards of members. These changes must be approved by the Executive Committee and Board of Directors.

C: All current members should receive a copy of the rules and bylaws no later than 30 days of becoming a member of the Skiatook Roundup Club.

Article XI: Amendments

These bylaws may be amended by two-thirds vote of members at the regular meeting of this organization and approved by the board of directors. These amendments must be submitted in writing and presented to the Board of Directors to be approved.

**Standing Rules
Of
The Skiatook Roundup Club**

Section I: Queen and Princess Contest

- A: The contest for the Queen and Princess of the Skiatook Roundup Club will be held annually during the Skiatook Pioneer Day Rodeo.
- B: Candidates who wish to compete for the title of Queen or Princess must have their dues paid by August one (1) of the appropriate year.
- C. Rules concerning the pageant should be established and approved in January of current year and not changed without board approval.
- D. If at any time the Queen or Princess is not fulfilling her obligation in her contract in which she signed with the Skiatook Roundup Club, the Pageant Director has the right to ask her to resign with the Board of Directors approval.

Section II: Cavalcade and Tulsa State Fair Day

- A: All people wishing to compete at the Cavalcade or Tulsa State Fair must be paid members of the Skiatook Roundup Club by April 1st of the appropriate year.
- B: In the event that a club member is unavailable to participate in an event, a nonmember is welcome to participate so long as they pay for a club membership as well as pay the Cavalcade or Tulsa State Fair entry fees. Should there be more than one person wishing to participate in an event, a draw will take place the evening of the regular club tryouts. Cavalcade entry fees are due at May Meeting and Fair Day entry fees are due at August Meeting.
- C: Should a participant qualify, and yet fail to appear at the Cavalcade or Tulsa State Fair, his/her money will be forfeited to the club.
- D. If a member does not show up for competition for the Tulsa State Fair or Cavalcade without 48hrs prior notice to the date of the event, with exception of unforeseeable accidents, you may not be allowed to tryout the following year.
- E. Cavalcade and Fairday office charge will be spilt by number of entry's and added to total of entry fees.
- F. Cavalcade camping
 - 1. Must be a member in good standing by April 1st of current year to camp, unless otherwise approved by the Board.
 - 2. No one under 18 years of age may camp without parental supervision, unless otherwise approved by the Board.
 - 3. Anyone camping must turn in a Cavalcade camping form.
 - 4. Anyone camping must carry their SRUC Membership card with them at all times.
 - 5. If any member should cause problems while camping at the Cavalcade, they will be asked to leave the campgrounds, and depending on the reason, their SRUC Membership may come up for questioning.
 - 6. Two officers will camp and reside over camp.

Section III: Events

- A: No member may have an event at the arena without the prior approval of the Executive Committee and the Board of Directors.
- B: A \$50.00 nightly fee is required for all vendors wishing to set up at a club event. All vendors must be approved.
- C. There is a \$100.00 minimum charge for rental of the arena, unless other arrangements have been made with the Executive Committee and Board of Directors. See contract for breakdown of other cost.

Section IV: Playdays

- A: The playdays are set by the Playday Director and approved by the Executive Committee.
- B: Rules concerning the playdays shall be established by the Playday Director and approved by the Executive Committee and shall be attached to these standing rules.
- C: All members competing in playdays must attend at least three (3) meetings per membership card. Family's with less than four (4) participants competing in Playdays must participant in (4) workdays, Family's with four (4) or more participants competing in Playdays must participant in (6) workdays.
- D. Workdays maybe bought out at \$100 per workday.
- E. All Workdays and meeting must be completed by the last night of Pioneer Day.

- F. Points will be posted at the next scheduled playday, and will not be available until then.
- G. The Playday Director will appoint one member at large at each playday to be an official arena judge. This member shall be notified prior to the playdays and remain in arena at all times during said scheduled playday.

Section V. Arena Use

- A. Arena is available for members use during daylight hours, during night time hours light should be turned off at **MIDNIGHT**. It will be the members' responsibility to check SRUC Schedule and Facebook for arena updates before they haul. If lights are left on after midnight members can be fined \$50 and memberships could come in question. Arena will be worked on the schedule set fit by the arena director and approved by the executive committee and board of directors and approved at the January Meeting. Any other time arena is available for use **AS IS**.