

# **Membership Committee Meeting Minutes**

Wednesday, August 26, 2015

**Call to Order** by Chairperson Patricia Parkinson at 11 AM

- Greetings were expressed to returning volunteers and first time visitors with an introduction of all in attendance.
- Four visitors Connie Brady, Joan Bitely, Susan Trunzo, and Peggy Verdine attended to become familiar with MC responsibilities and volunteered their ideas and time.

## **Old Business**

-Update Policies and Procedures (P&P) - Committee members were asked to review the 2015 – 2016 P&P, Appendix G by our next meeting and each volunteer is to consider any further updates needed to this section. Alan reminded us that Appendices can be updated anytime by the designated committee volunteer.

-Chuck Watkins will try to make the most current electronic form of this section available on the website and at BOD meeting.

## **New Business**

-We expressed our appreciation and well wishes to Sherrill Bartholomew (New Member Packets) and Suzanne Willis (Outreach and Publicity) as they stepped down from their active roles in the MC.

-Susanne Lazanoff will now distribute the New Member Packets and Peggy Verdine will manage the role of Outreach and Publicity seeking volunteers.

-John Parkinson shared the budget allocated to the MC for this year (\$3470). It indicates a slight reduction from digital newsletter.

-Pat Parkinson distributed new rack cards (with minor changes approved last year) noting extras are kept in the storage closet.

- Donna Lewis will coordinate the volunteers to make these calls to renewal members to remind them of the deadline for the renewal discount (September 12) and Alan Zirkle will send her a list of members to contact. Peggy Verdine, Dottie Myers and Susan Trunzo volunteered to assist in making the calls. Calls will be made in time for members to postmark their renewals by September 12.

-Carolyn Sulima reported on the number of unclaimed nametags. She will check her list with the renewed members' list with regard nametags.

Carolyn Sulima volunteered to coordinate the catering services.

-Peggy Verdine and Suzanne Lazanoff volunteered to represent Elder Study at the upcoming Falls Run Community Fair.

-We are still looking for a volunteer to maintain the classroom bulletin board.

-Nancy Neil responds to the ES Voice Mail (message line) requested information regarding auditing of classes at the University and will receive the information from Chuck Watkins.

-MC received action to examine the last year entertainment as providing background music or a performance. The committee discussed the purpose of having entertainment at the two luncheons. A general consensus was decided to ensure social time for our members at these luncheons this year. Perhaps if we are seeking just background music, this could be provided using recorded music. It was decided through a motion to recommend that we hold the winter luncheon with background music only, foregoing entertainment. This recommendation will be taken to the Board and the General Membership this fall.

- It was further suggested that the Curriculum Committee consider arranging a session involving a musical performance similar to our luncheons entertainment. Donna Lewis will carry this suggestion to the CC for consideration.