

**MARY WASHINGTON ELDERSTUDY
GENERAL MEMBERSHIP MEETING (GMM)
UMW STAFFORD CAMPUS, SOUTH BUILDING
ROOM 210 (SC201S - LIFE LONG LEARNING CENTER)
OCTOBER 21, 2015**

The Mary Washington ElderStudy (ES) General Membership Meeting was held in the UMW Stafford Campus South Building, Room 210, on October 21, 2015. President Chuck Watkins called the meeting to order at 10 a.m. with 36 members present after John Thompson announced a quorum was present. Chuck welcomed attendees and welcomed new members. Chuck thanked Jack and Carolyn Sulima for their work with the name tags and gave special acknowledgement to Dr. Mark Safferstone for providing the refreshments and for all the help he has given ES in making improvements (projector, screen, lighting) to the Life Long Learning Center (LLC).

The March 2015 GMM minutes were read by the secretary and John Thompson asked that they include the resignation of Rose Wesson from the Board and include her replacement, Joan Bitely. Mel Wright moved that the minutes be approved as read and amended. John Parkinson seconded the motion. Approval was unanimous.

STANDING COMMITTEE REPORTS

Administration Committee (AC), John Thompson, Chair. (Report Attached) John began his report by describing the function and duties of the AC, which receives guidance from the Board and input from the other standing committees. As the “Brains” of the organization, it develops policies and plans for the operating of ES. It monitors finances, projects future financial needs, proposes an annual budget with recommended membership fees. It also reviews and updates the governing documents for revisions and updates.

At its May meeting the 2015-2016 Budget Call process was completed and presented to the Board in June. A recommendation for membership fees was included. The AC prepared a recommendation to the Board regarding grants to UMW Departments whose professors provided ES programs during the 2014-2015 year. The AC completed the annual Policy and Procedures (P&P) Review (excluding Part A on Policy) with revisions to be presented to the Board. At its August meeting the Treasurer’s end of year preliminary financial reports were reviewed for presentation to the Board. Preparations for the Annual Audit were made. At the Board meeting the AC distributed the revised P&P Documents to the Board and Committee Chairs. The P&P Documents are posted on the ES website and a “reading copy” and a “lending copy” are available in LLC.

Curriculum Committee (CC), Chuck Johnson, Chair. Chuck began the meeting with a humorous tale on Whit Jones. He recognized the CC members in attendance. As of the last meeting on October 15th, over 40 sessions, including several tours and off-site classes, are being planned for ES Spring Semester. He also announced that Alan Zirkle and Joe Alfred have composed and placed on the ES website a listing of ES programs that have been offered since 1996. Well over a 1,000 programs are listed. He encouraged the membership to look at the list and see if they are interested in repeating any programs from the past. Mary Ann Stana and Shirley Eye are helping with the programs that Peg Johnson, who is recovering, sponsored for this fall.

Membership Committee (MC), Pat Parkinson, Chair. Thanked Carolyn Sulima and Dr. Safferstone setting up the room and refreshments. After announcing the MC duties which include the newsletter, name tags, events, sending representatives to community affairs, she acknowledged all the MC members who were present. Jack Sulima announced that the membership now stands at 226, with 42 new members this year. Carolyn Sulima reminded the group that the reservations for the December luncheon at the Lake of the Woods (LOW) are being accepted payable with check or cash. There will be no live entertainment at this event but background music will be provided using the LOW sound system, allowing ES members more time to socialize. Alan Zirkle had posted a survey online, which 90 members responded to, regarding live or recorded music at ES luncheons. 48% favored recorded music, 40% live, and 12% no response. To a second question, if ES did have live music, which type was preferred and 53% preferred a performance with our undivided attention paid to the performers, 29% preferred background music, and 18% no response.

TREASURER'S REPORT (Report Attached) John Thompson announced that the 2014-2015 Year End Financial Reports were included in the October newsletter and posted on the website. Expenses were slightly less than income. Wendell Anderson will be conducting the audit and after Board approval at the December meeting, John will be filing the ElderStudy Tax Return for the year ending August 31, 2015. For the 2015-2016 Year, income from membership fees (217 paid) is sufficient to cover the Board-approved budget. Additional new memberships are expected in the December-January period. First Quarter Financial Reports will be presented at the December Board meeting. He will be reinvesting the CD that matures on December 3rd. He thanked Dottie Meyers for reviewing the monthly records.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

ANNOUNCEMENTS: A key position on the AC needs to be filled by someone who has expertise with Microsoft Word. The nominating committee for the Board will be activated at the December Board meeting.

OPEN FORUM: Joan Bitely asked how total annual membership has changed. John Thompson said that last year was the highest ever with 262, average is about 250. Chuck introduced Dr. Mark Safferstone and Mark commented on his involvement with ES and how he had wanted ES to come to the Stafford Campus for years.

Next GMM will be March 16, 2016 at 10 a.m. in LLC.

Adjournment: 10:55 a.m.

Randy Fennemore, Secretary

Date Approved: March 16, 2016