

Updated: August 6, 2020

Dear CCPP Parents,

Cape Carteret Presbyterian Preschool puts the health and well-being of our students, their families, and our staff as our top priority. We will continually work to provide a safe environment for our children during the coronavirus (COVID 19) outbreak. As updated information becomes available from the Center for Disease Control (CDC), NC Department of Health and Human Services, and the North Carolina Department of Public Instruction, we may be adapting and adjusting our safety protocols.

This is a fluid and challenging time for us all. Going to the store, work, or worship may be different for you now. Preschool will also be a little different to ensure the health of our preschoolers and our staff as well. Our main goal will remain the same, to provide a safe and FUN-FILLED learning environment for your child! We will need to work together during these times, and CCPP would greatly appreciate your patience, flexibility, and cooperation.

We will be following the required protocols as set forth in the Child Care Strong NC Public Health Tool Kit compiled by NC Department of Health and Human Services. This Toolkit is to be referenced in the event your child or a household member (to include individuals who may not live in the household but are present in the household on a regular basis i.e., nannies, caregivers, grandparents), should have symptoms of COVID 19 or has been diagnosed with COVID 19, and when your child can return to CCPP. Please be aware, The Local Health Department may in some situations determine that closure of a facility is needed; this will be determined on a case by-case basis. Please review the complete Child Care Strong NC Public Health Tool Kit by visiting:

[Child Care Strong NC Public Health "TOOL KIT"](#).

If your preschooler should present with the following symptoms, please keep your child out of preschool, have them examined by a physician, and provide a physician's note indicating it is safe for your child to return to preschool. Please DO NOT bring your child back to preschool until your child has been fever free (WITHOUT FEVER-REDUCING MEDICINE) for at least 24 hours, and is feeling well and has been free for 24 hours of any symptoms listed below:

- *Fever
- *Cough
- *Sore throat
- * Difficulty breathing
- *New loss of ability to taste or smell
- *Headache
- *Nausea or vomiting and/or diarrhea
- *Fatigue
- *Green/Yellow Nasal Discharge

NEW DAILY PROCEDURES:

Screening procedures will be implemented daily for our CCPP Staff and preschoolers:

- *CCPP will take the children and the staff members temperatures each morning using a non-touch thermometer prior to entering the classroom. If a child or staff member has a temperature of 100.4 or greater upon arrival at preschool, they will be sent home and must not return until the child/staff member has been fever free (WITHOUT FEVER-REDUCING MEDICINE) for 24 hours.
- *Hand Sanitizer will be administered to each child upon entering building.

*CCPC will be implementing additional daily cleaning procedures as set forth by the Center for Disease Control (CDC) to reduce the risk of exposure to COVID 19.

* The staff will be wearing masks/face coverings following the directives in the NC Department of Health and Human Services Tool Kit.

*Proper handwashing procedures, and coughing and sneezing into elbows will be taught/reinforced early in the preschool year.

PICK-UP and DROP-OFF PROCEDURES: Rain or Shine

*Please make sure your child goes potty before leaving for school. This will help the staff with the morning drop-offs.

*No parents/care givers will be allowed in the preschool building.

Drop off times for 4's- 8:45 until 9:00 (please be considerate and be on time)

Drop off times for 2's and 3's- 9:00 until 9:15 (please be considerate and be on time)

*All adults must wear a mask/face covering and practice social distancing during pick-up and drop-off.

*In the **morning**, please enter the preschool from the 2nd preschool entrance from Yaupon (near the preschool playground).

*Loop around the outside parking lot and drive to the traffic circle in front of preschool portico.

* Please pull to the end of the traffic circle and park. Unbuckle your child from their car seat, and stand by your car and a smiling staff member will meet you.

*Your child's temperature will be taken and health questions will be asked. Your child will then be walked to their classrooms by a staff member.

*Let the staff member know who will be picking up your child and make sure they have the correct contact information. Please designate the same parent or individual to drop-off and pick-up the child everyday if possible.

Pick-up times for 4's- 11:45 until 12:00 (Please be on time)

Pick-up times for 2's and 3's 12:00 until 12:15 (Please be on time)

*In the **afternoon**, please enter from the second entrance again.

*The **4's** will be released from the back-classroom door facing the parking lot (turn directly right upon entering).

*All adults must wear face coverings and practice social distancing (6 feet apart) while waiting for their child.

*This will be a rain or shine pick-up procedure, so please have inclement weather supplies available.

*For **2's and 3's**, please again, enter from the second entrance and pull in the traffic circle.

*Please wear a face covering, wait by your car, and your child will be brought out to you.

*Please buckle your child in their car seat.

There will be a learning curve for both parents and staff as we venture into these new procedures. Keep in mind, your patience, flexibility, and cooperation are vital. We thank you in advance for helping us deal with these challenging times.

Warmly,

The CCPC Preschool Staff

