



## INTERNATIONAL COMPETITIONS JOB DESCRIPTION

Staff Name		
Job Title	<b>Team Medical</b>	Updated: 10/12
Sport		Reports to: Team Leader
<b>GENERAL DESCRIPTION</b>		
<p>At the international level all staff are expected to serve as leaders, facilitators, motivators, and administrators. While they may be asked to fine tune a technique, or participate in a drill, they should not be expected to re-teach or dramatically change an acquired skill or technique. The responsibilities of the Team Medical include:</p>		
<ol style="list-style-type: none"><li>1. Support the Management of Team USA.</li><li>2. Secure and compile all medical and background information on all members of Team USA. Have this pertinent information available during classification process sharing information as needed.</li><li>3. Obtain emergency first aid kit from International Competitions Coordinator. Review items and based upon the background information gathered, add items to the emergency first aid kit for the trip using Team funds. Purchase any necessary additional first aid items throughout the trip using Team Funds.</li><li>4. Ensure all receipts and invoices are submitted to the International Competitions Coordinator. These invoices/receipts will then be submitted to the WASUSA BOD Treasurer for reimbursement within 10 days of end of trip. Ensure expenditures stay within the team budget of approved expenditures.</li><li>5. Whenever it is required to enter a contract with another organization (i.e. travel agency, tour guides) ensure contracts are only signed by the WASUSA Chairman of the Board or designee.</li><li>6. Act as medical advisor to all members of Team USA and refer to local emergency treatment as necessary. Ensure all members of Team USA stay hydrated throughout the trip.</li><li>7. Be present during all competitions and administer first aid as necessary.</li><li>8. Attend all Team meetings.</li><li>9. Enforce the established guidelines for athletes, staff, and families during Team travel.</li><li>10. Follow and enforce the conduct code, reporting infractions to the Team Leader.</li><li>11. Ensure the safety of athletes throughout the duration of the trip making sure all athletes are under staff supervision at all times during travel and the IWAS competitions. With Team Leader and Assistant Team Leader ensure the safety plan notebook and first aid kit is with team at all times during trip.</li><li>12. Wear team uniforms to all events where Team USA is represented.</li><li>13. As a representative of Team USA, assist with all team management duties including equipment, transportation, and supervision of athletes.</li><li>13. Upon completion of the trip ensure the first aid kit is restocked and sent back to International Competitions Coordinator for future trips. Complete a report of what items were used or areas missing for future international trips providing to the Team Leader for the Final Report.</li></ol>		