

**REQUEST FOR EXCUSED ABSENCE/TARDY**

**NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**ABSENCE:** \_\_\_\_\_

**TARDY:** \_\_\_\_\_

**TIME:** \_\_\_\_\_

**CHECK ONE FROM EACH GROUP:**

Marching Band \_\_\_ Concert Band \_\_\_ Jazz Band \_\_\_ Winter Guard \_\_\_ Winter Percussion \_\_\_

Sectional \_\_\_

Rehearsal \_\_\_

Performance \_\_\_

**PLEASE STATE WHY THIS REQUEST IS NECESSARY:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attendance has a direct effect on your grade. Do not forget to turn in this form within two days after date entered above. Request for excused absence or tardy should be submitted two weeks in advance.

STUDENT NAME: \_\_\_\_\_

(Signature)

\_\_\_\_\_

(Print)

PARENT NAME: \_\_\_\_\_

(Signature)

\_\_\_\_\_

(Print)

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FOR MUSIC OFFICE USE ONLY

REQUEST IS:

EXCUSED: \_\_\_\_\_

UNEXCUSED: \_\_\_\_\_

BAND DIRECTOR: \_\_\_\_\_