

CONSTITUTION OF THE BARRY and VALE HARRIERS

- Objectives
1. The club shall be called the Barry and Vale Harriers Athletic Club.
 2. The objectives of the club shall be to provide facilities for track and field athletics and for the social intercourse of members.
- Membership
3. The club shall consist of; active members, family members and social members. Membership shall be open, irrespective of political party, nationality, religious opinion, race or colour, to:
 - (a) All persons aged FIFTEEN or over,
 - (b) All persons of FOURTEEN years and under shall be called Junior Members. Junior members shall not have the right to vote at members meetings but may elect from themselves two representatives who may attend meetings of the General Committee in a non-voting capacity.
 4. The Club shall be managed by a General Committee which shall consist of 9 members. The General Committee shall be elected at the Annual General Meeting of each year and subject to termination of office by resignation or otherwise its members shall remain in office until the next Annual General Meeting where they shall be required to resign. The members of the General Committee for the next year shall then be appointed and retiring members of the General Committee shall be eligible for re-election. The General Committee shall have powers to fill any vacancy that may occur.
- Subscriptions
5. (a) The annual subscription for active members shall be £12 or, £7 for under 20 years or, £5 for under 15 years or, in the case of family membership shall be £15, in addition to any AAW and/or BAF levy.

The annual subscriptions for all grades of membership shall be considered each year at the Annual General Meeting.
 - (b) No member who has not paid the annual subscription within one month after joining the Club shall be permitted the privileges of membership and shall not be regarded as a member.
- Honorary Life Member
6. The General Committee shall have the powers to elect Honorary Life Members, without payment of any further subscriptions, from members of not less than 10 years' standing, who in the opinion of the General Committee have rendered services to the club. Such election shall not take effect unless confirmed at the next Annual General Meeting following such election. There shall not be more than 10 Life Members at any one time.

- Honorary Officer 7. (a) The Annual General Meeting shall elect a President, and such other Officers of the Club such as Honorary Secretary and Honorary Treasurer and the Chair of the General Committee and other officers as it may from time to time determine.
- (b) All Honorary Officers of the Club and of the General Committee shall be ex officio members of the Club and the General Committee.
- Visitors. 8. The General Committee shall have the power to permit members of other clubs to use the facilities and enjoy the premises and facilities of the Club as visitors for any period not exceeding one month. Such visitors shall pay a fee on each occasion of use. The General Committee shall set this fee at their discretion. Such visitors shall not be entitled to vote at any meeting of members.
- Entrance Fees 9. Such entrance fees as the General Committee may determine shall be payable by a member and shall be paid prior to the use of club facilities.
- Default in payment of Subscriptions 10. The names of all members whose current subscription shall not have been paid within the time stipulated by the General Committee and who have neglected to comply with the request of the General Committee, shall be posted on a notice board of the Club and such members shall cease to be active members unless the General Committee shall be given a satisfactory reason for the delay.
- Resignation 11. A member desiring to withdraw from the Club must give notice in writing to the Secretary prior to the commencement of the next year, otherwise the subscriptions for the ensuing year shall be payable.
- Expulsion of Members 12. (a) The General Committee shall have power to expel any member who shall offend against the rules of the Club or whose conduct shall in the opinion of the General Committee render them unfit for membership of the Club. Before any such member is expelled the Secretary shall inform them of the complaints made. No member shall be expelled without first having the opportunity of appearing before the General Committee and answering complaints made against them, nor, unless at least two thirds of the General Committee then present favour such expulsion.
(b) No member whose membership has been terminated under this rule or who owes money to the Club shall be permitted as a visitor to any part of the Clubs facilities or premises.
- Alteration to Rules 13. The General Committee shall have power to alter the rules but no such alteration shall take effect until the same has been confirmed at the Annual General Meeting or a Special General Meeting convened for the purpose.

Byelaws

14. The General Committee shall have power to make byelaws for regulating the conduct and affairs of the Club provided the same are not inconsistent with the rules. Such byelaws shall be posted in some conspicuous part of the Club premises and shall be binding on all the members.

Annual General Meeting.

15. Once in every year, in the month of October or November the General Committee shall convene an Annual General Meeting of the Club, which all members and representatives shall be entitled to attend for the purpose of:-
- (i) receiving the -
 - (a) Annual Report of the General Committee and
 - (b) the Annual audited statement of accounts to the end of the proceeding year.
 - (ii) to consider and, if approved sanction any duly made alterations to the constitution.
 - (iii) to appoint the Officers and other members of the General Committee.
 - (iv) to appoint members to serve for year on the General Committee.
 - (v) to appoint other officers of the Club.
 - (vi) to appoint an auditor or auditors.

Notice convening the Annual General Meeting shall be sent to the members and representatives not less than 28days before the meeting and shall specify the matters to be dealt with.

A member wishing to place any item on the agenda of the Annual General Meeting must inform the Secretary no less than 14days before such meeting. The item must then be placed on the agenda of the meeting

No item not contained on the agenda of the Annual General Meeting can be considered.

Special General Meeting

16. A Special General Meeting shall be convened at any time by the General Committee and shall be convened within 21 days from receipt of a request in writing by not less than 10 members specifying the object of the meeting for any of the following purposes:-
- (a) to consider and, if approved, sanction and duly made alteration of the constitution;
 - (b) to deal with any special matter which the General Committee may desire to place before the members, including the expulsion of a member;
 - (c) to receive the resignation of the General Committee or to remove any member thereof from office and to fill any vacancy or vacancies caused thereby;
 - (d) to deal with any special matter which the members require at the meeting they desire to place before the Club.

Notice convening a Special General Meeting shall be sent to the Members not less than 14 days before the meeting and shall specify the matter to be dealt with.

- Rules of Procedure at all meetings
17. (a) President - At all Annual and Special General Meetings the Club President shall preside.
(b) Chair - The Chair will preside at all Annual and Special Meetings in the absence of the Club President and at all meetings of the General Committee.
(c) Subject to the provision of Clause 21 all questions arising at any meeting shall be decided by a simple majority of those present and entitled to vote thereat. No member shall have more than one vote and no proxy votes will be permitted. In the case the equality of votes the Chair will have a second or casting vote.
(d) Quorum - One third of the members shall form a quorum at meetings of the General Committee. Representatives appointed by the junior members may attend general meeting and may contribute to discussions but shall not be entitled to vote and they shall not be counted as part of the quorum.
(e) Minutes - Minutes books shall be kept by the Club and the General Committee, and the appropriate Secretary shall enter therein a record of all proceedings and resolutions
- Finance
18. (a) All monies raised by or on behalf of the Club shall be applied to further the objectives of the Club and for no other purpose.
(b) The Honorary Treasurer shall keep proper accounts of the Finances of the Club.
(c) The accounts shall be audited at least once a year by an Auditor appointed at the Annual General Meeting.
(d) An audited statement of accounts for the last financial year shall be submitted by the General Committee to the Annual General Meeting.
(e) A Bank Account shall be opened in the name of the Club with such Bank as the General Committee shall decide. The General Committee shall authorise in writing a Treasurer, Secretary of the Club and two members of the General Committee to sign cheques on behalf of the Club. All cheques must be signed by no less than two of the four authorised signatories.
- Trustees
19. The title of all and any real property which may be acquired by or for the purposes of the Club shall be vested in the Trustees who shall be appointed annually at the Annual General Meeting and who shall enter into a Deed of Trust setting forth the purposes and conditions under which they hold the said property in trust for the Club. The number of Trustees shall be three. Trustees will also act on behalf of the Club in the negotiating and signing of any legal document.

Dissolution

20. If the General Committee by a simple majority decides at any time that on the grounds of expense or otherwise it is necessary or advisable to dissolve the Club it shall call a meeting of all members of the Club who have the power to vote at the meeting giving not less than twenty-one days notice, stating the terms of the resolution to be proposed thereat. If such decision shall be confirmed by a simple majority of those present and voting at such meeting the General Committee shall have power to dispose of any assets held by or in the name of the Club. Any assets remaining after the satisfaction of any proper debt and liabilities shall be applied towards charitable purposes as the General Committee may decide and as agreed by a majority of the members.

Alteration to the Constitution

21. Any proposal to alter this Constitution must be delivered to the Secretary of the Club not less than twenty-eight days before the date of the meeting at which it is first to be considered.

An alteration will require the approval of both -

- (a) A simple majority of members of the General Committee present and voting at a meeting of such Committee;
- (b) A two-fifth majority of the voting members of the Club present and voting at the General Meeting.

Notice of each such meeting must have been given in accordance with normal procedure but not less than fourteen days prior to the meeting in question and given the wording of the proposed alteration.. No alteration to Clauses 1 and 18 shall be made.

If Trustees have been appointed in accordance with Clause 19 thereof, an alteration shall not be made without the knowledge and consent of the Trustees, but such consent shall not be unreasonably withheld by them.

This Constitution was adopted as the Constitution of the Barry and Vale Harriers Athletic Club at a General Meeting on the first day of November 1996.

Signed:

Chair

Signed:

Secretary