

**BA-Pier  
December 3, 2015  
International Technology University  
Meeting Minutes**

**1. Introductions and Welcome**

**2. New position**

Communications Chair, Tracey Ward, Mission College

Maintain website and LinkedIn

Members need to have a LinkedIn account

Useful to share ideas, benefits of using LinkedIn free and internet-based

**3. Announcements**

Canada College, Part-time International Program Coordinator

UC Santa Cruz, Study Abroad Advisor

Middlebury Institute for International Study, Assistant Professor International Management

**4. NAFSA 2015 Region XII Conference in Hawaii**

Post-completion OPT, STEM Extension, H1-B, TN, EB-5 Investor, PR self-employment or employment sponsorship

SEVP Call Center may adjust hours

Postponed SEVIS updates for batch issues

Missouri university had surprised visit from DHS, school had to produce documents, such as proof of DSO training

Recertification, average 6 months, as short as 2 months (Mission College, Tracey will share contact regarding recertification)

Pre-conference Workshop: F-1 Advising Grey Areas-DSO should make policy and not just respond to situations/crisis, include other stakeholders. Policy regarding CPT, OPT (paid/unpaid, field of study). Full time enrollment (example, student failing professor recommends to drop the class)

**5. Professional Training Day Discussion**

LA-PIER: all day professional development, quarterly, USCIS rep attendance, no membership dues

SD-PIER: annual dues, half day meetings, monthly

BA-PIER: online membership form <email confirmation provide instructions to send payment to Treasurer and sign in to LinkedIn group>, digital library

When: June

What: 3 one hour professional development workshops, lunch, BA-PIER meeting

Where: Mills College, UCSC Extension

Topics: Should we look into Trainer Corps \$\$\$, Grey area workshop, SEVP Rep, STEM OPT process, How to support students in crisis, tax workshop, RFE Roundtable, J-1 Advising for degree seeking students, comprehensive internationalization (Danni Redding Lapuz, College of San Mateo & Wissem Bennani, Skyline)

## **6. Open Discussion**

District Conference in March in NAPA

EAD OPT errors, start dates, name typos, long lag time of approval and receiving EAD

IIE Conference coming up in the Spring at UC Davis

English USA Conference in Monterey in January

Skyline College February BA-PIER meeting venue host